

TERMS OF REFERENCE

National Consultant to execute the joint mapping of migration-related projects and conducting an institutional capacity assessment of public authorities with a migration-relevant mandate

1. Background:

Based on the insights and achievements of the Joint IOM/UNDP Pilot Project on “Mainstreaming Migration into Development” and the growing interest among GFMD-participating governments, a second phase of the project, funded by the SDC, is being implemented as a Global Joint Programme of IOM and UNDP in Bangladesh, Ecuador, Jamaica, Kyrgyzstan, Moldova, Morocco, Serbia, and Tunisia.

The second phase builds on the agencies’ partnership in the context of the Global Migration Group (GMG), including co-chairmanship of the working group on migration mainstreaming; and their complementary roles and networks with national governments at country level, where, together, they are ideally placed to convene the UN Country Team around the topic of Migration & Development. IOM is responsible for the implementation of the country level activities and UNDP for the global-level activities. The Joint Programme will be implemented over a four-year period, from February 2014 through January 2018.

The purpose of the Programme’s second phase is to enable the governments involved and their UNCT partners to develop a context-specific, evidence-based, participatory, and holistic approach to migration and development at the national level. In Republic of Moldova, the Global Joint Programme will continue supporting the Government in identifying, prioritizing and implementing M&D objectives, and assessing progress through participatory monitoring and evaluation frameworks.

2. Objective of the Assignment:

The objective of this assignment is:

- a) to execute a joint mapping of the migration-related projects with a view to supporting the government in the consolidation of the Migration and Development (M&D) projects under the mainstreaming umbrella. The results of the mapping exercise will enable the creation of synergies with ongoing development programming and other M&D interventions;
- b) to conduct an institutional capacity assessment of the public authorities with a migration-relevant mandate. The results of the capacity assessment will support the coherent and coordinated evidence-based policy making;

3. Description of Assignment:

The Joint IOM/UNDP Global Programme “Mainstreaming Migration into National Development Strategies” – Phase II, funded by the Swiss Agency for Cooperation and Development, for the purpose of executing the joint mapping of migration-related

projects and conducting an institutional capacity assessment of public authorities with a migration-relevant mandate will contract 1 (one) National Consultant, tasked with the following assignments:

- A.** Map all migration-related external assistance projects and support the Government's efforts in consolidating the mapped M&D projects under the mainstreaming umbrella. For this purpose, the National Consultant shall perform the following actions:
- Draw up a detailed list and summary description of all migration-related projects using the existing information resources, such as the Aid Management Platform (<http://public.amp.gov.md/>), the EU – Republic of Moldova Mobility Partnership Scoreboard (<http://scoreboard.mfa.gov.md/>) and the Migration Compendium, developed under the Programme's Pilot Phase;
 - Identify and highlight in the compiled list all relevant Migration and Development migration-related projects.
- B.** Conduct an institutional capacity assessment of public authorities with a relevant-migration mandate, including in view of proposing relevant legal and regulatory changes. For the purpose of executing this task, the National Consultant shall perform the following actions:
- Based on the Migration Compendium desk review of relevant Moldovan public authorities with a migration mandate, produced within the Programme's Pilot Phase, develop draft interview guides and/ or Stakeholder Questionnaires for the public authorities to ensure thorough capacity assessment;
 - Conduct In-depth Interviews and/or capacity assessments consultation meetings with public authorities with a relevant migration mandate;
 - Disseminate Stakeholder Questionnaires for public authorities with a relevant migration mandate, collect feedback, as well as review survey results and compile a report;
 - Facilitate the organization of a validation workshop for the relevant stakeholders to share, discuss and review the initial findings of the assessment;
 - Based on the results of In-depth Interviews, consultation meetings and stakeholder questionnaires collected feedback, draft a Final Assessment report, containing recommendations addressing relevant legal, regulatory and institutional changes.

Starting with day of the consultancy contract signing, the National Consultant will be given up to 40 working days to carry out the entire assignment.

All over the respective activities, the Consultants will work together with the IOM Team, which would provide logistical support for facilitating the efficient implementation of activities.

4. Outputs:

- A.** For the execution of the joint mapping of migration-related projects with view to supporting the government in the consolidation of the Migration and Development (M&D) projects under the mainstreaming umbrella, the National Consultant will ensure the fulfilment of the following final outputs:
- Detailed list and summary description of all migration-related projects with emphasis on Migration and Development initiatives;
- B.** For the execution of an institutional capacity assessment of public authorities with a relevant-migration mandate, the National Consultant will ensure the fulfilment of the following final outputs:
- Draft In-depth Interview Guide;
 - Draft Stakeholder Questionnaire;
 - Report on Stakeholder Questionnaire Results;
 - Minutes of assisted and facilitated in-depth interviews and consultation meetings with public authorities;
 - Report on the results of the validation workshop;
 - Final Assessment Report with recommendations addressing relevant legal and regulatory changes.

5. Qualifications and competencies of the Consultant

The following qualification criteria will be applied during the selection of the consultants:

a. Education:

- Advanced degree in economics, statistics, sociology and/or other social science related areas relevant for the assignment; preferably with training in research methods;
- Complementary studies in economics and/or international development will be an advantage;
- Other formal education relevant for the assignment;

b. Experience:

- At least 3 years of proven experience in execution of institutional capacity reviews / mapping of activities / projects or development of migration related strategies/policy papers;
- Proven experience in developing analytical works in migration-related fields would be an asset;
- Substantive experience in Migration and Development policy issues;
- Experience in working with international organizations and IOM and/or UN agencies in particular;

c. Competencies, skills and other requirements:

- Strong analytical, writing and communication skills;
- Strong knowledge of migration regulatory and legal framework at the national level required;
- Familiarity with IOM's mandate;
- Excellent English, Romanian and Russian;
- Availability for the envisaged period and high mobility and flexibility.

d. Diversity:

- IOM adheres to the core values of the United Nations; in particular, is respectful of differences of culture, gender, religion, ethnicity, nationality, language, age, HIV status, disability, and sexual orientation, or other status.